

# The Annual Quality Assurance Report (A Q A R) of the IQAC of the I.Q. A. C. 2017-2018

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	WKBS Mandal's Arts and Commerce College For women, Deopur, Dhule
1.2 Address Line 1	Vidyanagari, Near Datta Mandir Chowk
Address Line 2	Deopur, Dhule
City/Town	Dhule
State	Maharashtra
Pin Code	424005
Institution e-mail address	prin_wkbs@rediffmail.com
Contact Nos.	02562-272949
Name of the Head of the Institution:	Principal Dr. Sunanda Laxman Ahire
Tel. No. with STD Code:	02562-272949
Mobile:	9420104821

Name of the IQAC Co-ordinator:

Prof. Sarbjit K. Cheema

Mobile:

9423979064

IQAC e-mail address:

wkbsmmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10153

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/29 A&A/33.2

1.5 Website address:

www.wkbsmwomencollegedhule.org

Web-link of the AQAR:

[http://www.wkbsmwomencollegedhule.org/AQAR 2016-2017.docx](http://www.wkbsmwomencollegedhule.org/AQAR%202016-2017.docx)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	3 Star	NA	2001-2002	May 2007
2	2 <sup>nd</sup> Cycle	B+	33.2	2017-2018	Nov 2022
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/07/2012

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR \_\_2017-2018\_\_ submitted to NAAC on \_\_\_\_\_ (Dt. /12/2018)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐  
BA+ (PG+ B.C.A.+B.Lib.+M.Lib.) ☒

1.11 Type of Faculty/Programme

Arts ☒ (BA) PG Science ☒ (B.Lib) /M.Lib Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ -- Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Technology - BCA - Bachelor of Computer Applications

S.N.D.T. Women's University,  
Mumbai - 20

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other ( <i>Specify</i> )	1. IQAC
UGC-COP Programmes	No		

## **2. IQAC Composition and Activities 2017-2018**

2.1 No. of Teachers	3
2.2 No. of Administrative/Technical staff	1+1
2.3 No. of students	1089
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers / Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders:	No.	01	Faculty	02
	Non-Teaching Staff	01	Students	
	Alumni	01	Others (Parents)	01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2017-2018

2.13 Seminars and Conferences (only quality related) 01 - Workshop (Use of Technology)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

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2.14 Significant Activities and contributions made by IQAC

Submitted the AQAR of 2017-2018 on /12/2018 to NAAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Yes	Academic Calendar for 2017-18 is attached.

*\* Attach the Academic Calendar of the year as Annexure.*

### Academic Calendar 2017-18

#### Duration of Terms :

First Term	12/06/2017 to 13/10/2017
Diwali Vacation	14/10/2017 to 5/11/2017
Second Term	06/11/2017 to 02/05/2018
Christmas Vacation	26/12/2017 to 01/01/2018
Summer Vacation	03/05/2018 to 11/6/2018

Total number of working days = 237

#### June 2017

13/06/2017	General Staff Meeting and Admission process
15/06/2017	NAAC Meeting
19/06/2017	Action Plan for Academic Calendar (Meeting) – All Committees
21/06/2017	Celebration International Yoga Day NCC Dept / NSS Dept

#### July 2017

01/07/2017 to 07/07/2017	Tree plantation – NSS / NCC Dept
08/07/2017	International Literacy Day – NSS Dept
11/07/2017	World Population Day – NSS Dept
21/07/2017	IQAC Meeting
24/07/2017	New Enrollment For NSS Dept
25/07/2017	New Enrollment For NCC Dept
29/07/2017	Exam Planning – Exam committee (Planning)

#### August 2017

01/08/2017	Lokmanya Tilak Anniversary / Annasaheb Sathe Jayanti – Cultural Comm / NSS Dept
02/08/2017	Preparing for Youth Festival – Cultural Comm.
05/08/2017	Raksha Bandhan programme – NSS Dept
09/08/2017	Celebration Kranti Din – Cultural Committee
10/08/2017	Collecting student feedback form
11/08/2017	IQAC Meeting
11/08/2017	Ahilyabai Holkar Punyatiithi Ceremony – Dept. of Foundation Course
12/08/2017	Swachhata & pledge taking ceremony – NCC Dept
15/08/2017	Independence Day – Cultural Comm. / NSS / NCC Dept
16/08/2017	Visit to Shahada College – NAAC Committee
23/08/2017	NAAC Meeting
24/08/2017	NAAC Meeting
26/08/2017	One Day Survey Camp – NCC Dept
28/08/2017	Lecture on GST – Dept of Economics
29/08/2017	Essay Writing and Film Making Compt. – NCC Dept
29/08/2017	P.G. Dept Meeting – Hindi / history / Sociology Dept
30/08/2017	Submission of AQAR of IQAC period (2016-17) of Bangalore.

#### September 2017

05/09/2017	Teachers Day Celebration – Cultural Comm. / NCC / NSS Dept
09/09/2017 to 10/09/2017	SNDT Women's University, Yuva Mahotsav – Nasik
10/09/2017	Teacher – Parent Sangh (Meeting)
11/09/2017	Anniversary of Late Kamalabai Ajmera
14/09/2017	Hindi Week Celebration – Dept of Hindi
15/09/2017	Exam Committee Meeting for Internal & External Exams
15/09/2017	B.A. I/II/III (Sem I/III/V) Fill up exam forms
19/09/2017 to 21/09/2017	Inter College Judo Tournament, Aurangabad
20/09/2017	Paper Setting for B.A. I – Sem I
23/09/2017	Allumani Meeting
26/09/2017 to 27/09/2017	NAAC Meeting
29/09/2017	One Day Camp (NSS Dept)

#### October 2017

02/10/2017	Shramdan Day – Gandhi Annivarsary
04/10/2017 to 13/10/2017	BA I/II/III (Sem I/III/V) Internal Examination
04/10/2017	NAAC Meeting
09/10/2017 to 11/10/2017	Sport Tournament at Loni College Participation
11/10/2017	SNDT Senete Election

**Second Term****November 2017**

07/11/2017	B.A. II/III University Exam (Sem III/V Regular and Sem IV/VI Repeater)
09/11/2017	BA Sem I Regular Sem II Repeater University Exam
09/11/2017 to 14/11/2017	MA I/II Internal (Sem I / II)Exam
16/11/2017	MA II Sem III University Exam
22/11/2017	MA I Sem I University Exam
10/11/2017 to 18/11/2017	Paper Assessment BA I Sem I
25/11/2017	NCC Day – NCC Dept
28/11/2017	Mahatma Fule Punyatithi Celebration – Cultural Comm.
29/11/2017	Field Visit (Bank SBI) Dept. of Economics and Sociology

**December 2017**

01/12/2017 to 02/12/2017	World Awareness Day – NSS Dept
06/12/2017	Dr. Ambedkar Mahaparinirvan Din – Dept of NSS, Cultural Comm.
07/12/2017	Industrial Visit – Dept of Economics & Sociology
12/12/2017	Football Tournament – Sport Dept
15/12/2017 to 21/12/2017	NSS Special Camp at Varkhedi – Dept NSS
16/12/2017	Cycle Rally – NCC Dept

**Jan 2018**

03/01/2018	Savitribai Fule Anniversary – NSS and Cultural Committee
12/01/2018	Natioanl Youth Day – Cultural Committee
12/01/2018 to 13/01/2018	Swayamsiddha Competition selection – All Departments
25/01/2018 to 27/01/2018	Annual Gathering
26/01/2018	Republic Day – NSS / NCC / Cultural Dept
29/01/2018	NAAC / IQAC Meeting

**Feb 2018**

10/02/2018	Smt. Kamalabai ajmera Anniversary Day
13/02/2018	Prize Distribution
20/02/2018	BA I, II, III Sem II / IV / VI Exam form fill up

**Mar 2018**

1/03/2018 to 15/3/2018	BA I,II,III Sem II, IV,VI Internal Exam (Marks 25)
3/03/2018 to 5/3/2018	IQAC student feed back form
8/3/2018	International Women's Day – Cultural / NSS Dept
18/3/2018	C Cert Exam – NCC Dept
20/03/2018	BA II SEM IV, BA III Sem VI (Marks 75) University Exam Starts
22/03/2018	BA I Sem II University Exam (Marks 75) starts
28/03/2018	MA Sem I, III, IV Internal (Fresh / Repeater) Exam (Marks 50 ) Starts
22/03/2018 to 28/03/2018	BA I Sem II Paper Assessment

**April 2018**

14/04/2018	Dr. Ambedkar Jayanti – NSS Dept / Cultural Dept
17/04/2018	IQAC Annual Meeting for submitting Report

**May 2018**

2/05/2017	Annual Staff Meeting (Report of the year)
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2.16 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The IQAC has chalked out the plan of action in the beginning of the year towards quality enhancement. Make a suitable Time Table of various activities to organize. Implemented it has tried to achieve the academic quality programme for academic progress of the institution.

Yearly Plan of IQAC  
2018-19

Date	Particulars
27/7/18	1st Meeting of the Committee
23/8/18	Feed Back of the staff of 2017-18
29/9/18	Workshop on "Use of Technology"
1/10/18	IInd Meeting
Dec 18	Guest Lecture on Quality Enhancement
7/1/2019	IIIrd Meeting
March 19	Feedback forms of students
2/4/19	IVth meeting



## Part – B

### Criterion – I

#### **I. Curricular Aspects**

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	-	03	-
UG	02	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	05	-	04	-
Interdisciplinary B.Lib.	01	-	01	01
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 BA/MA/BCA
Trimester	-
Annual	01 B.Lib.

1.3 Feedback from stakeholders\* Alumni ☐ Parents ☐ Employers ☐ Students ☒

**(On all aspects)**

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

***\*Please provide an analysis of the feedback in the Annexure***

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. SNDT Women's University, Mumbai revise and update the syllabus as per the requirement of current -social situation so that the students can get the latest knowledge and update themselves.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others / Librarian/ Principal
11	04	06	--	01

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year 2017-18

Asst. Professors		Associate Professors		Professors		Others / Librarian		Total	
R	V	R	V	R	V	R	V	R	V
--	07	--	-	-	-	-	01	--	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

PG-10

BA/BCA- 21

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Total
Attended	03	19	--	22
Presented papers	03	20	01	24
Resource Persons	--	--	04	04
Total	06	39	05	50

2.6 Innovative processes adopted by the institution in Teaching and Learning:

To make the teaching and learning process effective, the teacher and students are provided the facilities such as audio-visual aids, Internet, LCD Projector, OHP Projector, Field Work, Visits and Library work etc.

2.7 Total No. of actual teaching days during this academic year

237

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Scanning initiated

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

02

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2.10 Average percentage of attendance of students

85%

## 2.11 Course/Programme wise

distribution of pass percentage :

Result 2017-18

Title of the Programme	Appeared	Passed	Fail
B.A.	146	138	07
B.C.A.	77	69	08
M.A. History	18	16	2
M.A. Hindi	06	05	01
M.A. Sociology	29	28	01

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC Prepare Action Plan for academic year Yes - List attached
- IQAC Prepare Academic Calendar and Time Table Yes - List attached
- IQAC Prepare Feedback form for the students Yes - List attached

The institute / IQAC makes Time Table for every teacher, subject, class for teaching. That is displayed in the show-case for teachers and students. A semester wise Teaching Plan is prepared at the beginning of every year. The syllabus is completed by teachers according to the plan and time table.

Teaching Plan alongwith the examination, internal assessment programme, time table is also prepared by the exam committee.

According to subjects and syllabus teachers use biographies, stories and poems for explanation. Visits, Report Writing, Projects are used for teaching-learning process. Topics are given for Research, Classroom Presentations, Seminars, Discussions to develop the qualities for research in students.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme ( Short Term Course)	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others - NSS and NCC Training Camp for Programme Officer and Care Taker	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	-	-
Technical Staff	05	01	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A Separate Research Committee is appointed in our College to initiate the teachers to do major and minor research projects. The Committee helps to make proposals to U.G.C. for grants. S.N.D.T. University has papers on Research Methodology in U.G. and P.G. syllabi. Naturally students are involved in research projects. The Committee encourages the faculty to present and published research papers in magazines and seminars. For the faculty education leave is sanctioned for data collection, survey, use of library outside the town.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	State	Total
Peer Review Journals	02	04	--	06
Non-Peer Review Journals	01	03	--	04
e-Journals	--	--	--	--
Conference proceedings	01	10	02	13
Total	04	17	02	23

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences /

Workshops

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

6 Expert, 5 Chairperson,  
4 Resource Person

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

05

18

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

--

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events:

University level

--

State level

--

National level

--

International level

--

3.22 No. of students participated in NCC events:

University level

--

State level

--

National level

04

International level

--

College level

53

3.23 No. of Awards won in NSS:

University level

--

State level

--

National level

--

International level

--

### 3.24 No. of Awards won in NCC:

	University level	--	State level	--
ANO - 01	National level	12	International level	--
National Level Mountaineering	City level	--	College level	53
selected for advanced course	National level	01	International level	--

### 3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC	18	NSS	02
Any other	--		

Any Other - 1. Red Ribbon Club member - 14

2. Swatcha Bharat Abhiyan Survey - 150 NSS students, 53 NCC Cadets

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Special Camp organized at Dhamane Tal. and Dist. Dhule on the theme Swatcha Bharat Abhiyan.
- Centre for B Certificate Examination for 7 Mah. (G) Bn. NCC, Aurangabad at Dhule Region

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area H.01R 25	14900 Sq.M. 1 H. 25 R	-	-	14900 Sq.M. 1 H. 25 R
Class rooms Office, Staff Room	39	-	-	Rs. 2998000.00
Laboratories	03	-	-	
Seminar Halls	01	-	-	
No. of important equipments purchased (≥ 1-0 lakh) during the current year. 25 Computers, 3 Air Conditioners. 2 Laptop, 1 LCD Projector	113 PCs 2 Laptops 2 LCD Projectors 8 AC	-	Fees	Rs. 1456000.00



Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others - Library Building Under UGC Table, Chairs and TV		-	UGC	

#### 4.2 Computerization of administration

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	-	-	-	-	-	-
Reference Books	22195	3672178	17	10924	22212	3683102
e-Books	-	-	-	-	-	-
Journals	67	52277	5	3710	72	55987
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	104	03	104	--	--	06	07	02
Added	--	--	--	--	--	--	--	--
Total	104	03	104	--	--	06	07	02

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Workshop on Computer Training to PG Students - Dept. of Hindi, History and Sociology
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#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

--

ii) Campus Infrastructure and facilities

521300/- Electric Motor and Aqua

iii) Equipments

133914/- BCA

iv) Others

--

**Total :**

655214/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The College / institute displays information about student support services provided by the institute on notice boards. The information and importance and use of student support services is given by notices for students. How they use the services for their development is explained in the first welcome ceremony for new comer students in the college. At the beginning of the year a training programme for students to use library has given for first year new comers student support services like subsidise of hostel facility, ramp and use of lift for disabled students economical support (TA DA) for participation in regional, state, national , university level competitions.
- A Common Medical Checkup for students, counselling facility etc are provided by the institute regularly. College publishes 'Swayamsiddha' an bi-annual magazine.

#### 5.2 Efforts made by the institution for tracking the progression

- Collect / filling up of feedback forms from students (Present and Past)
- College publishes 'Swayamsiddha' a student's magazine ones in two years (bi-annual)
- Student council is elected for the coordination in students and institute.
- Institute has put a complaint box for students
- Institute has a counselling committee for students.
- Anti Ragging Committee
- Sexual Harassment Committee and Mahila Takrar Niwaran Committe
- Participation of students in Youth Festival organized by SNDT Women's University, Mumbai
- Teachers -
  1. Annual Self Appraisal Forms are fill up by teacher.
  2. Teachers Teaching Plan make at the beginning of the year.
  3. Annual Activities plan of various committees created for around development of student
  4. Annual reports of activities and the various committees are prepared.
  5. Alumni Association Meetings are organized
  6. Teacher Parent Committee Meetings organized for feed back of the institution work and students progress.
  7. Academic and administrative activities calendar has prepared every year at the beginning.
  8. Teachers are initiated to participate training orientation, refresher courses, organized by UGC Staff Academic College and Workshops, Seminar, Conferences etc by other institution.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
938	151	-	--	1089

## (b) No. of students outside the state

## (c) No. of international students

Men	No	%
	--	--

Women

No	%
--	--

Last Year - 2016-2017						This Year 2017-2018					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
308	159	63	569	04	1103	81	110	23	186	06	406

981 Sr. + 111 Junior = 1103

Demand ratio - NA Dropout - BA - 13.26%, BCA - 2.37%, M.A. 7.43%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

## 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC / MPSC	<input type="text" value="--"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance - College has appointed a Committee for students counselling and guidance. This committee gives counselling to students regarding teaching - learning problems, support services, health issues and psychological problems etc. The committee is as follows -

- Career Guidance Cell organizes programmes.
- Chairman - Prof. Dr. Suvarna Shinde
- Member- Prof. R. C. Vispute
- Member - Dr. Sanjay Patil
- Member - Shri. Dinesh Khandare
- Member - Shri. Shakil Kureshi

No. of students benefitted

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

## 5.8 Details of gender sensitization programmes

- The institute has organized a Honour Programme for the Women Head Mistress / Principal of various schools and junior colleges situated in Dhule City on International Women's Day Dated 8-3-2017. In this programme all above womens are honoured for their excellent administration and excellent skills in their jobs.
- Propagate the activity of providing Sanitary Napkins to students in need.
- Workshop on subject - Sexual Harassment

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events -

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	401	2606504
Financial support from other sources	02	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

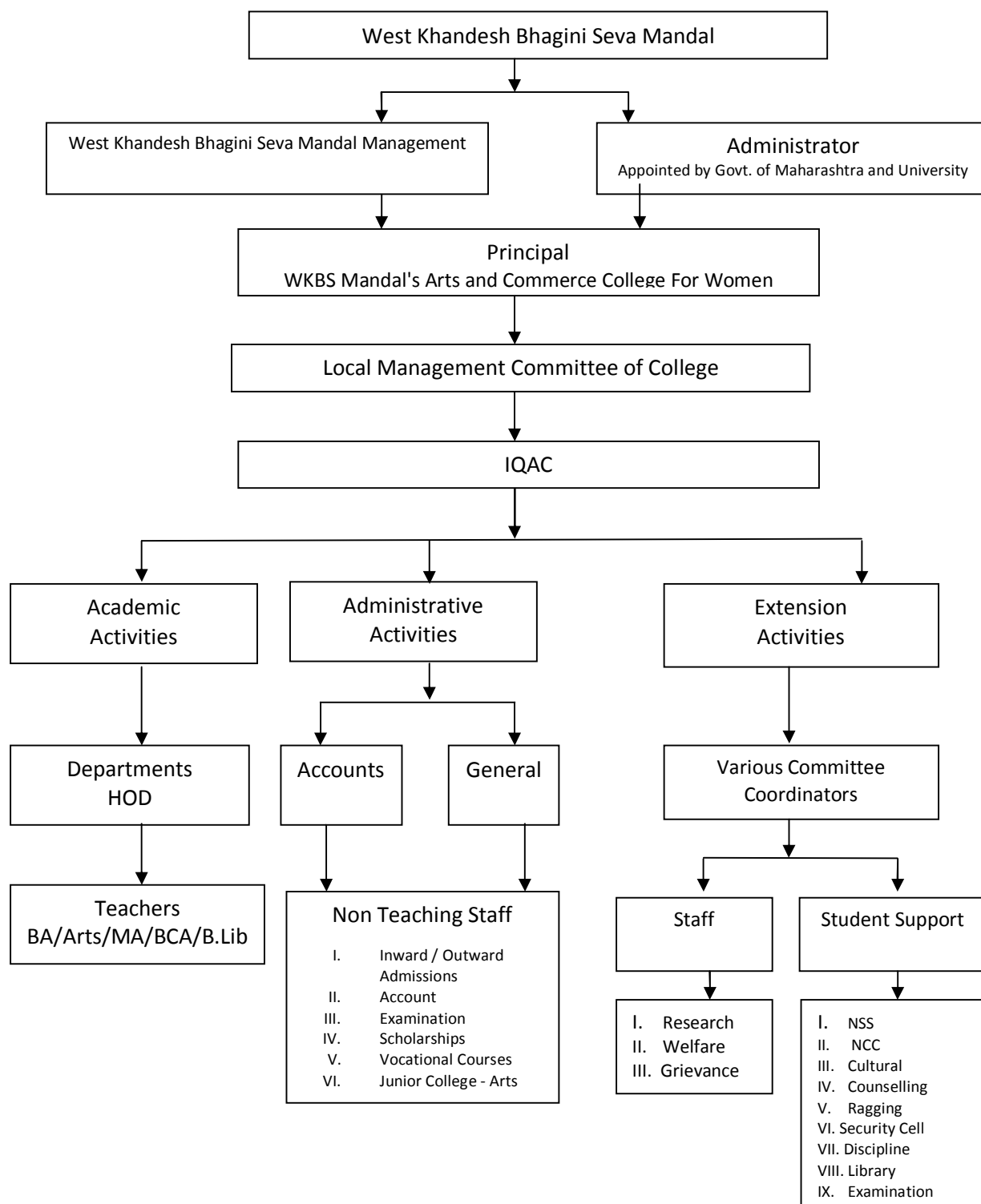
### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

- **Vision** - Our institute has vision to impart education and teach the women to become competent and efficient.  
The institute has given priorities as follows -
  1. To provide education to the students belonging to economically, socially backward and minority classes.
  2. To extend further education to the students whose education was incomplete due to some reasons.
  3. Development of Co-curricular staff providing larger opportunity to the students to grow.
  4. To give more opportunities in keeping academic space.
  6. Diversifying into extension education.
- **Mission** - Mission of the institution is
  1. Expansion and extension of the education among women.
  2. To develop scientific views among women.
  3. To create Civic awareness and make them the best citizens.
  4. To encourage social justice and equality through the education among women.
  5. To see all-round development of the students.
  6. To encourage the students to avail self employment through the courses like computer, child development and foundation courses.

## 6.2 Does the Institution has a management Information System

There is an internal organizational structure in administration which makes easy to decision making on any academic / non-academic issues in the college. It helps in providing information and linkage to easy management. There is a hierarchy type structure of the organization.



### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The college is affiliated to the University and follows the norms and rules made by the University. At the same time, majority of the faculty from this college is involved in the university rule making bodies such as : Management Council, Senate, BOS etc. Hence it plays major role in the curriculum development as every term whenever the new syllabus is formed, the faculty in very much present in the meetings.

#### 6.3.2 Teaching and Learning

Yearly plan about the teaching is done in advance right in the beginning of the year in the first meeting of the Principal. When the classes start, Principal keeps inquiring about the general program about the syllabus of the individual teachers and the feedback from the students is also taken to improve upon the overall standard and demand of the students. The endeavour of the institute is to provide the maximum benefit to the students.

#### 6.3.3 Examination and Evaluation

As ours is an affiliated college, it addresses to the evaluation system followed by the university. We follow the semester system of internal and external examination (25+75) pattern. Thereafter the results are declared in the shortest possible time. Marks obtained are converted into GPA pattern, Internal examination is conducted by the college and external examination is conducted under the university. At UGC level BA Part I is partially under the college and the University. And PG level, it is completely under the university; but the system is same.

#### 6.3.4 Research and Development

In the college, we have one committee that looks after the Research development activities. All the circulars that we receive from UGC are forwarded to the staff through this committee, and the proposals received are forwarded and sanctioning from the authorities. Time to time meetings are held to motivate the faculty for keeping on further research in their field of interest.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Every year the college receives the grant from the UGC for the library which is used to purchase books and journals for all the departments to make the library rich in all respects. The staff, students and the research scholars feel convenient at any time to use the library. Even the outside scholars are allowed to use the library for Research purpose.

#### 6.3.6 Human Resource Management

Under the chairmanship of Principal, the whole manpower can be divided into three parts, administrative, accounts and academic. Where the work is divided / allotted in the beginning of the year making different committees for the whole year. Administration looks after the admission procedure and the exam procedure. Accounts section take care about the fee, scholarship, forms and other freeship forms etc and the academic section is divided into different committees that takes care about the overall development of the students personality and the completion of syllabus.

All this is done by conducting various meetings of different times. Time to time, the principal takes the feedback and keeps guiding the further progress. The IQAC Committee takes care about the quality improvement and tries to bring maximum new innovation in the college with the permission of the college Principal.

#### 6.3.7 Faculty and Staff recruitment

As per the UGC rules and norms, the procedure is followed. Whenever the vacancy is created, the advertisement is given in the national newspapers, employment news and the website. The selection committee comes from the university and selects the candidates as per the norms of the university.

#### 6.3.8 Industry Interaction / Collaboration

College has informally collaborated with some Research Institutes and Studies Centres like - Rajwade Sanshodhan Mandal, Samartha Vakdevta Mandir, K S Wani Research Centre, Hindi Rashtrabhasha Bhavan etc.



### 6.3.9 Admission of Students

The Principal forms the admission committee every year in the beginning as soon as the college opens. The admission is given to the students on first-cum-first serve basis without any partiality. Proper counselling is done whenever it is required as the students come from the villages.

### 6.4 Welfare schemes for

Teaching	Insurance and Medical WKBS Credit Society
Non Teaching	Insurance and Medical WKBS Credit Society
Students	Medical Check-up

### 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done      Yes ☒      No ☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC/ University/HEG	Yes	Internal Management
Administrative	Yes	HEG	Yes	

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes ☐      No ☒

For PG Programmes      Yes ☐      No ☒

### 6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Our college is affiliated to SNDT Women's University, Mumbai. We have Central Assessment Programme (CAP) system where staff is appointed centrally that comes to the University for the Assessment. Mark system is also applicable where the secrecy of the centre is maintained while assessing. During examination, squad is appointed to pay visits at various centres to maintain the strict discipline of the examinations.

The concept of Autonomy in relation to examination reforms is propagated in the college in the concern component.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university holds meetings of the principals time to time and tries to give them maximum powers at their level. There had been circulars from the government to make the colleges autonomous where possible and feasible, looking at the strength and requirement. The college is trying its level best to bring it to the level / standard of autonomous in near future as soon as possible. But hitherto, it is an affiliated and working with SNDT university which is a National level university.

6.11 Activities and support from the Alumni Association

We have alumni association in the college and every year meetings are called. Every five year one working committee is formed of the interested and volunteer students who can represent the others and give suggestions for further improvements or some new activities in the college. Whenever the college receives the information of the ex-student gaining status or position in the society / source, the college facilitates them, honours them big organizing a special program.

6.12 Activities and support from the Parent – Teacher Association

Parent Teachers' Organization meeting is also held once in a year. Here also we have a committee formed under the chairmanship of principal where active parents and two teachers join them to discuss regarding the general problems of the students and the suggestions that they wish to put forward for further development. The principal tries to maximum implement the suggestions given by the committee and vice versa.

6.13 Development programmes for support staff

The staff is always supported by the administration to join courses like Refresher course, Orientation course, summer course etc. as per their requirement for development in their career. They are always motivated to write papers for state, national, international level conferences and publish them in various impact factor journals. Time to time workshops are organized by the university regarding the new syllabus, the staff attends the same for further improvement and implementation.

The point is discussed in the very first meeting of the year by the principal as to which department would be organizing any workshop / seminar during the coming year.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- The tree-plantation programme is organized by the NCC and NSS departments every year. This year on 1st July 2017, 100 trees are planted in the college campus. The cadres and students are made aware of the importance of 'Clean India - Green India' even by organizing lectures. They are restricted to use poly bags, motivated to use dust-bins; keep their environment clean. Areas are divided department wise and leaders are appointed to supervise for the cleanliness of the same. On 2nd Oct 2017, Under Swachha Bharat Abhiyan, NSS and NCC unit has cleaned the whole area of College Campus and the surrounding as well as the adopted college.

### Criterion – VII

## 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Organizing lectures on various significant days during the academic year.
- It helped positively to enhance knowledge of teaching staff and students.
- Targets have decided in the beginning to achieve through the departmental plans of activities and decided to take review of the targets achieved at the end of the year.

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The Principal of the college formed various committees for various activities throughout the year. These committees implement decisions (action plan) taken in meeting.
- For e.g. to arrange NSS camps, visits, sports, seminars, gathering, guest lecturers, celebrating national days, birth anniversaries of social and national personalities etc.
- The Principal and Head of the departments and Heads of all committees take review of all these activities. The report is presented in the annual day function, which is held at the end of every academic year.

#### 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Arranging NSS camps and Annual Day programme.
- Celebrating Women's Day on 8<sup>th</sup> March every year.
- As per the directives of Govt. of Maharashtra and SNDT Women's University, Mumbai celebrated Marathi Rajbhasha Din on 27th Feb 2017 by the Department of Marathi

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

Environmental Awareness campaign is being executed through NSS in its Special Winter Camps in adopted rural village Dhamane . Also these programmes are executed in the college campus and around through NSS, NCC and other student activities regularly to make students aware of this important issue. The Activity of Tree Plantation is organized under NSS in adopted Village and College campus.

#### 7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT Analysis -

##### **(1) STRENGTH –**

- Well established infrastructure - college building.
- Well furnished and equipped library and computer labs.
- Implementation of pre-planned academic programmes.
- Organizing various extra-curricular activities.

##### **(2) WEAKNESSES –**

- Research works not performed as expected

##### **(3) OPPORTUNITIES –**

- Our college provides education to the girl students from rural areas.
- Students have scope in appearing for various competitive exams.
- They can pursue the fields of their interests such as doing higher education such as M.B.A./MCA/MA etc. and do research works.

##### **(4) THREATS –**

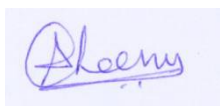
- Since our students belong to the rural part, they have challenges to face the competitive world with that much efficiency.
- Extra efforts for both teachers and students are required to bridge the gap.

## 8. Plans of institution for next year 2018-2019

- To organize One Workshop for Non Teaching Staff for improvement in their administrative work and financial accounts work.
- To organize a seminar for Teachers and Students to enhance the research activity on Research Methodology.
- To organize workshop for students on personality development.
- To organize Campus Interview Programme for BCA Students
- Tree Plantation in the institution campus.
- To take action on filling the post of Librarian, Marathi, History, Hindi, Economics, English, Geography and Child Care appointment on CHB basis for purely temporary basis.
- To work for compost making (the germs) in the campus for use of biotic wastage.
- To aware the students against increasing violence against women in Maharashtra and keep fit for struggle.

Name Mrs. (Capt.) Sarbjit K. Cheema

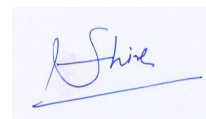
*Associate Professor (English)*



*Signature of the Coordinator, IQAC*

Name Dr. Sunanda Laxman Ahire

*Principal*



*Signature of the Chairperson, IQAC*

### **Annexure I**

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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